

ACORN RISK ASSESSMENT

Job / Task Assessed:	Pandemic Outbreak – COVID-19	Area:	Tier 3 Supported Housing	Assessor:	Sarah Tattersall
Person assessed (if any):	Clients/staff members	Date:	03/11/2020	Job Number:	N/A

Hazard <i>What is the potential for harm?</i>	Hazardous Event <i>How could the harm be realised?</i>	Risk Assessment			Who is Affected	Controls Measures <i>What are the current controls? How can the risk be reduced further?</i>	Residual Risk Rating
		Likelihood (A)	Harm (B)	Risk Rating (C)			
Preventing the spread of COVID-19	Resident being exposed to the virus and spreading it further	4	3	12		<p>There are general principles anyone can follow to help prevent the spread of respiratory viruses, including:</p> <ul style="list-style-type: none"> Washing your hands often - with soap and water, or use alcohol sanitiser that contains at least 60% alcohol if handwashing facilities are not available - this is particularly important after taking public transport. Guidance is available on hand washing Covering your cough or sneeze with a tissue, then throwing the tissue in a bin. See Catch It, Bin It, Kill It Residents should wash their hands: <ul style="list-style-type: none"> after using the toilet after breaks and sporting activities before food preparation before eating any food, including snacks avoid touching your eyes, nose, and mouth with unwashed hands clean and disinfect frequently touched objects and surfaces Staff to regularly remind residents to follow the infection control precautions above 	3x3=9

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						<ul style="list-style-type: none"> Residents to follow the government guidance around Staying Alert: Keep your distance from people who are not in your household Keep your hands and face as clean as possible Avoid being face-to-face with people if they are outside your household Avoid crowds Wash your clothes regularly Keep indoor places well ventilated Wear face coverings as per guidance below <p>New guidance for residents from 5th November 2020</p> <ul style="list-style-type: none"> You can exercise or visit outdoor public places with the people you live with, Those who are clinically vulnerable should be especially careful to follow the rules and minimise their contacts with others Do not travel unless absolutely necessary Overnight stays from your permanent residence are not permitted 		

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						<p>https://www.gov.uk/government/publications/face-coverings-when-to-wear-one-and-how-to-make-your-own/face-coverings-when-to-wear-one-and-how-to-make-your-own</p> <p>If a resident displays symptoms of COVID-19, depending on the service the whole house may have to isolate for 14 days, or a bubble of residents may have to isolate (Each service needs to determine if it is classed as one household (shared facilities or separate households))</p> <ul style="list-style-type: none"> • staff must only enter the room wearing PPE. <p>The main symptoms of coronavirus are:</p> <ul style="list-style-type: none"> • high temperature – this means you feel hot to touch on your chest or back (you do not need to measure your temperature) • new, continuous cough – this means coughing a lot for more than an hour, or 3 or more coughing episodes in 24 hours (if you usually have a cough, it may be worse than usual) • loss or change to your sense of smell or taste – this means you've noticed you cannot smell or taste anything, or things smell or taste different to normal <p>The NHS test and trace service has been established to minimise community transmission of COVID-19. It is designed to:</p> <ul style="list-style-type: none"> • ensure that anyone who develops symptoms of COVID-19 can quickly be tested to find out if they have the virus • help trace close recent contacts of anyone who tests positive for COVID-19 and, if necessary, notify them that they should self-isolate at home to 		

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						<p>help stop the spread of the virus</p> <p>Therefore, if you have had close recent contact with someone who has COVID-19, healthcare workers must self-isolate if the NHS test and trace service advises you to do so. Close contact excludes circumstances where PPE is being worn in accordance with current guidance on infection, prevention, and control.</p> <p>New restrictions coming into force on 05/11/20 for the National Lockdown: Staff to update themselves and inform clients of latest list of do's and don'ts.</p> <p>https://www.gov.uk/guidance/new-national-restrictions-from-5-november</p> <p>If test and trace service alerts a resident that they have been in contact with someone whose is a confirmed case. Only the resident that has been contacted has to self-isolate for 14 days</p> <p>If the resident (contact) who is self-isolating develops symptoms, then everyone in their household now needs to self-isolate</p> <p>Managing a mass outbreak:</p> <p>An outbreak is defined as 2 or more confirmed cases in a single facility. In this event, individual services should seek advice from their local HPT.</p>	

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Preventing the spread of COVID-19	Employee being exposed to the virus and spreading it further	4	3	12		<ul style="list-style-type: none"> • Follow general PHE advice RE: Infection Control: • employees should wash their hands: <ul style="list-style-type: none"> ○ before leaving home ○ on arrival at work ○ after using the toilet ○ after breaks and sporting activities ○ before food preparation ○ before eating any food, including snacks ○ before leaving work ○ on arrival at home • avoid touching your eyes, nose, and mouth with unwashed hands • clean and disinfect frequently touched objects and surfaces • Complete Coronavirus awareness training • When carrying out alcohol testing with a breathalyzer staff must give the breathalyzer to the client and ask them to follow instructions for use and 	3x3=9

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						<p>stay 2m away. If this isn't possible, then staff must wear appropriate PPE</p> <ul style="list-style-type: none"> Complete PPE donning/doffing training If you or a member of your household is experiencing symptoms you can apply for a test (tests are to be carried out within the first 5 days of symptoms appearing , it is recommended that you apply within the first 3 days once symptoms start as the test can take a couple of days to arrange) https://www.nhs.uk/ask-for-a-coronavirus-test Liaise with local PHE department and follow their guidance around self isolation/lock down procedures if applicable Identify staff members who have underlying health conditions and discuss with HR BP if required – these include respiratory, diabetes complete work based COVID risk assessment Identify those who may be affected by school closures Ensure managers have staff contact details to be able to support from home if no access to IT equipment 	
Service shut down to contain the situation	Employees unable to attend work or residents having to self isolate	3	4	12		<ul style="list-style-type: none"> Each resident should have a personalised COVID support plan in place which details how we will support them if they have to isolate including: provision of food and water 	

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					<ul style="list-style-type: none"> • support for physical and mental health (including drug, alcohol and nicotine dependence and/or treatment needs) • wellbeing • communication (for example being provided with a mobile phone) • Restrict visitors to the project • For referrals into the service carry out telephone assessments • Ensure adequate supplies of basic food e.g. milk, cereal, tea, coffee, tins of food and long-life packets • Safe spaces for staff to work • Deep cleaning of communal areas • Deliveries to be left at entrances to buildings • Ensure we have adequate PPE – • Working practices – ability to manage with 1 staff member at each site as a minimum • Ensure petty cash and debit cards are topped up • School closures – work to share staffing resources where need arise and support each other with childcare responsibilities 	2x4 = 8	

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						<p>Transferring residents with confirmed case of COVID:</p> <p>If residents who are symptomatic require transfer, public transport should not be used:</p> <ul style="list-style-type: none"> • if travelling in a car or minibus use a vehicle with a bulkhead or partition that separates the driver and passenger. The driver and passenger should maintain a distance of 2 metres from each other • the passenger must wear a face mask • if there is no partition between the driver and passenger or it is not possible to maintain a distance of 2 metres from each other, the driver should use PPE and the passenger should wear a face mask if they are able to do so. The windows should be left open for the duration of the journey • residents must be taken straight to and returned from clinical departments and must not wait in communal areas • surface cleaning of passenger areas should be performed after transfer <p>If PPE is needed this should include a fluid-resistant surgical mask, single use disposable apron, single use disposable gloves, and eye or face protection (the use of eye or face protection can be risk assessed for the situation). See COVID-19: safer transport guidance for operators for further guidance on PPE and face coverings.</p> <p>Staff to remember:</p> <p>Hands – Face – Space and continue to adhere to the preventive measures around the work place</p>		

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Providing the recommendations are followed and the training and instructions provided then the risks can be reduced to acceptable levels.

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PPE REQUIRED FOR TASK (tick/complete as appropriate – Refer to Control Measures over page making specific)



Hard Hat		Ear Protection		Welding Helmet	
Safety Footwear		Goggles		Respirator (Type)	(minimum FFP2)
High Vis Vest		Overalls		Gloves (enter type)	
Gas Welding Goggles		Safety Spectacles		Other (specify type)	

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Col (A) - Likelihood of Injury or Hazard	Col (B) - Severity of Injury or Hazard	Who Could Be Affected
1. Improbable - (Extremely Unlikely To Occur)	1. Minor (No First Aid Required)	Operators
2. Remote (Small Chance Of Occurring)	2. Harmful (Minor First Aid Required)	Maintenance / Quality
3. Occasional (Could Occur Sometime)	3. Critical (Serious Fractures, Burns, L.T.A.)	Contractors
4. Probable (Unsurprised If It Happened)	4. Severe (Amputations, Loss Of Eyesight)	Visitors
5. Frequent (Almost Certain To Happen)	5. Catastrophic (Fatality, Explosions Etc)	Special Cases (Pregnant Worker/Young People Under 18)



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Persons affected by this Risk Assessment – Have been instructed and understand the contents of this risk assessment and associated documentation, by signing below you are accepting that all the associated hazards and risk involved with this work activity have been assessed and will abide to the control measures detailed within.

Print Name:	Sign:	Trade / Occupation:	Date:

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Date of Next Review: Ongoing as Government guidance changes
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